**General information for process of obtaining ethical approval or cover letter**

* **Cover letter for research outside our university (submission links in the next section below)**

Dearly respected researchers,

To enhance the research environments in our college, the Research Unit team want to organize the process of obtaining the cover letter which required by the Qassim Region Research Ethics Committee (QREC) to obtain IRB ethical approval to conduct the research if outside the university.

NB. Before submission to obtain the cover letter, please make sure to fulfill all Qassim Region Research Ethics Committee (QREC) requirements for research proposal submission, check links below:  <http://qh.gov.sa/old_1988/uploads/files/proposal-submission-check-list.pdf>

[http://qh.gov.sa/requirements-for-proposal-review](http://qh.gov.sa/cont/s/62)

<http://bioethics.kacst.edu.sa/home.aspx>

qassim\_ethcom@yahoo.com

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**Ethical approval for research inside our university ( submission links in the next section below)**

Top of Form

***For researches will be conducted in our university, the new policy is to grant the ethical approval by the Deanship of Scientific Research by submitting to the research unit*(see the links in the next section below).**

As directed by the dean, for such researches; the research unit has the responsibility to check for the quality of research proposals by requesting to complete all the components in the template below:

Bottom of Form

Top of Form

[https://drive.google.com/file/d/1qj8z5yX7aIdKbzqIsy03pqAgQTLoFK\_c/view?usp=sharing](https://www.google.com/url?q=https://drive.google.com/file/d/1qj8z5yX7aIdKbzqIsy03pqAgQTLoFK_c/view?usp%3Dsharing&sa=D&ust=1537694988947000&usg=AFQjCNFSCrVjpj_Q4gmk80n_ch2-7fzWgw)

Bottom of Form

**Please note that if your project requires funding/budget you need to submit to the Scientific Research Deanship and it’s not the responsibility of the research unit:** http://srd.qu.edu.sa/

* **For inquiry research unit email:    researchunit@qumed.edu.sa**

**Submission links**

**Submission links to Obtain Cover Letter or Ethical approval**

* **Interns & Students: please use the following link to submit a proposal and related materials**

|  |
| --- |
| <https://goo.gl/forms/mpF9ydAJ2fmrFtCn1> |

*
* **Staff Submission to obtain Cover Letter/ethical approval link**

<https://goo.gl/forms/8bbaSwTz92GLjpsA3>

* IMPORTANT We Don’t Accept Submissions Made by the Students on Behalf of the Principal Investigator

**خطاب تسهيل مهمة باحث - Support letter**

* After obtaining the ethical approval, some organizations require a support letter addressed directly to them from our college. If you need it, please fill the form in the link below.

[**https://goo.gl/forms/fEygKteSbMwnmaiH2**](https://goo.gl/forms/fEygKteSbMwnmaiH2)